

## INSTRUCTIONS

1. A fee of Rs. 400/- should be remitted by way of Demand Draft drawn in favour of IGNOU and payable at New Delhi.
2. At the time of submission of the application for the issue of Migration Certificate, the applicant should attach **Xerox copy of Consolidated Statement of Marks and Provisional Certificate/Degree issued by the University (duly attested) for verification and Identity Card Issued by the University in original.**
3. Duplicate Migration Certificate can be issued once only on the payment of Rs. 400/- in case the same has been lost, destroyed or mutilated subject to submission of an Affidavit drawn upon a non judicial stamp paper of the value of Rs. 10/- to be sworn before a Magistrate on the following format.

## AFFIDAVIT

"I ....., son/daughter of Shri .....,

resident of .....

hereby solemnly declare that the Migration Certificate No. .... Dated .....

issued to me by the ..... to enable me to join .....

University has been lost and I further affirm that I did not join any other University on the basis of the same nor have I submitted the Migration Certificate for joining any other University".

**(Deponent)**



# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

## REGIONAL CENTRE DELHI-2

GANDHI SMRITI & DARSHAN SAMITI, RAJGHAT, NEW DELHI-110002

Ph. No. 011-23392374, 23392376, 23392377

Website: www.ignourcd2.ac.in, E-mail: rcdelhi2@ignou.ac.in



### APPLICATION FORM FOR ISSUE OF MIGRATION CERTIFICATE

(Before filling the form see instructions on reverse)

- Name .....
- Father's Name .....
- Address .....
- ..... PIN .....
- Phone No. .... E-mail : .....

#### 4. Particulars of last Examination

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obtained

#### 5. Name of Regional Centre and Study Centre to which the Candidate attached

.....

#### 6. Name of the University to which the candidate wants to migrate

.....

#### Demand Draft Details :

Demand Draft No.	Bank Name	DD Date	DD Amount	Place of Issue

- I hereby declare that the information provided is correct to the best of my knowledge and have paid all fee due to the University.
- I have not taken any migration certificate from the University before this.
- I further certify that I have not enrolled with any other University/Institution after passing out from IGNOU up to this date.
- I also undertake that I am not enrolled in any other programme of IGNOU at present.
- In the event of any of the above information being found incorrect, the Certificate shall be liable for cancellation by the University.

**Signature of the Applicant**

(To be filled in by the Regional Centre)

- This information furnished by Shri/Smt./Km. .... is correct as per Grade Card enclosed.
- He/She may be issued the Migration Certificate applied for .....

Dated \_\_\_\_\_

Dealing Assistant \_\_\_\_\_

Section Officer \_\_\_\_\_